

**CRIMINAL COMPLAINT AFFIDAVIT**

**AFFIANT/VICTIM**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
PHONE: HOME \_\_\_\_\_  
          WORK \_\_\_\_\_  
AGE: \_\_\_\_\_

**DEFENDANT**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
PHONE: HOME \_\_\_\_\_  
          WORK \_\_\_\_\_  
AGE: \_\_\_\_\_

**AFFIANT (IF DIFFERENT FROM VICTIM)**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
PHONE: HOME: \_\_\_\_\_  
          WORK: \_\_\_\_\_

**DATE OF INCIDENT:** \_\_\_\_\_

**TIME OF INCIDENT:** \_\_\_\_\_

**DATE OF FILING:** \_\_\_\_\_

**YOUR RELATIONSHIP TO THE DEFENDANT:** \_\_\_\_\_  
**HOW LONG KNOWN DEFENDANT:** \_\_\_\_\_  
**RELATIONSHIP TO VICTIM:** \_\_\_\_\_

**LOCATION OF INCIDENT:** \_\_\_\_\_

**WITNESSES**

NAME: _____	NAME: _____	NAME: _____
ADD: _____	ADD: _____	ADD: _____
PHONE: _____	PHONE: _____	PHONE: _____

**NOTE:** IF YOU DO NOT HAVE A PHONE PUT IN A NUMBER WHERE YOU CAN BE CONTACTED. EITHER A WORK NUMBER, A FRIEND OR FAMILY MEMBER.

WERE THE POLICE CALLED AS A RESULT OF THIS INCIDENT? \_\_\_\_\_  
DID THE POLICE FILE CHARGES AS A RESULT OF THIS INCIDENT? \_\_\_\_\_  
DID THE POLICE SUPPLY YOU WITH A REPORT NUMBER? \_\_\_\_\_  
**OFFENSE TO BE CHARGED:** \_\_\_\_\_

**YOUR VERSION OF FACTS:** Be specific. Include in detail what led up to the incident and what actually happened. Also, why you believe the defendant is the person responsible. Include your relationship with the defendant and any previous contact you may have had. **PLEASE ATTACH ALL NECESSARY DOCUMENTATION INCLUDING BUT NOT LIMITED TO COPIES OF NOTICES SENT TO DEFENDANT, CERTIFIED RECEIPTS, CANCELED CHECKS AND FINGERPRINT CARDS. Write legibly. If your complaint cannot be easily understood it will be returned.**

**YOU MUST BE AS SPECIFIC AS POSSIBLE – IT IS IMPORTANT THAT YOU EXPLAIN HOW YOU KNOW THE DEFENDANT IS THE PERSON WHO COMMITTED THIS CRIME, AND HOW IT CAN BE PROVEN IN COURT. A SEPARATE COMPLAINT MUST BE FILED FOR EACH DEFENDANT.**

On or about, \_\_\_\_\_ at approximately \_\_\_\_\_ (a.m.) (p.m.) at  
(location)

I \_\_\_\_\_ being duly sworn according to law,  
(print your name)

depose and say the facts set forth in the forgoing affidavit are true and correct to the best of my knowledge, information and belief. **I further certify that these criminal proceedings are not being brought for purposes of collecting civil debt.**

**CAUTION: SECTION 4904 OF THE PENNA. CRIMES CODE MAKES IT A CRIME PUNISHABLE BY UP TO TWO (2) YEARS IN PRISON TO MAKE UNSWORN FALSE STATEMENTS TO AUTHORITIES. SECTION 4903 MAKES IT A CRIME TO FALSELY SWEAR IN OFFICIAL MATTERS.**

\_\_\_\_\_  
(your signature)

SIGNED BEFORE A NOTARY OR  
DISTRICT JUSTICE.

Sworn to a subscribed  
before me this \_\_\_\_ day  
of \_\_\_\_\_, A.D. 20 \_\_\_\_