

**County of Erie
Taxable Meal Reimbursement Form**

Note: Reimbursement for meals not requiring an overnight stay are taxable. These amounts will be taxable on a quarterly basis and will be labeled EBE on your pay stub. Form should be turned in with your travel expense form.

Name _____
Department Name _____
Department Number _____

<u>Date of Trip</u>	<u>Destination</u>	<u>Taxable Amount of Meals</u>
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Employee signature _____

Date _____