

# **ERIE COUNTY BOARD OF ELECTIONS**

## **INSTRUCTIONS FOR CIRCULATING NOMINATION PETITIONS FOR REPUBLICAN COMMITTEE PERSON**

**GENERAL PRIMARY - APRIL 24, 2012**

FIRST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----JANUARY 24  
LAST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----FEBRUARY 14

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### **PRIOR TO CIRCULATION**

- Top of the Petition must be completed before obtaining signatures
- Electoral District should include municipality and ward and/or district and length of term (2 years)
- Candidate must be a qualified Elector (voter) of the district and a member of the Republican Party
- Candidate's name exactly as it is to appear on the ballot
- No nickname unless it is a derivative of legal given name - no titles such as Dr., Mr., Mrs., etc.
- Circulator may be the candidate or any other qualified Elector of the district and a member of the Republican Party

### **SIGNERS**

- Minimum of ten (10) signatures. More than the minimum is recommended
- Each signer may sign up to two petitions for committee person
- Signer must be a qualified Elector registered and enrolled in the Republican Party in the election district noted on petition
- Each signer must personally insert all of their own information - given names must be used; no nicknames or titles
- Ditto marks not permitted

### **AFFIDAVITS ON REVERSE SIDE OF PETITION**

- Affidavit of Circulator - must be signed and notarized AFTER obtaining all signatures
- Candidate's Affidavit - may be signed and notarized within the January 24 - February 14, 2012 petition circulation period
- All notarizations MUST include the Notary's signature and official inked stamp indicating municipality and expiration date of commission

### **FILING**

Petition must be filed in the Office of the Erie County Board of Elections no later than 4:30 p.m. on February 14, 2012 - no filing fee required

**If you have any questions, please contact our office at:  
Erie County Board of Elections  
140 W. 6th St. Room 112  
Erie, Pennsylvania 16501  
814-451-6275**

**CHECK-OFF LIST BEFORE FILING YOUR PETITION**

**FRONT OF PETITION**

- \_\_\_\_\_ Candidate's descriptive information all completed
- \_\_\_\_\_ Minimum of ten (10) signatures obtained
- \_\_\_\_\_ First date of signing not earlier than January 24, 2012
- \_\_\_\_\_ Last date of signing no later than February 14, 2012

**BACK OF PETITION**

- \_\_\_\_\_ Affidavit of Circulator signed (including address and municipality), signed and notarized **AFTER** obtaining the last signature
- \_\_\_\_\_ Candidate's Affidavit signed (including address, municipality and election district where indicated) and notarized within the time frame of circulation period

**NOTARIZATIONS**

- \_\_\_\_\_ Both affidavits **MUST** include the Notary's signature **and** the notary's official inked stamp indicating the municipality and expiration date of commission - **Notary's embossed seal is not the official inked stamp**

**SIDE OF PETITION**

- \_\_\_\_\_ Party, Office, Municipality, Ward, District, Term filed in
- \_\_\_\_\_ Name of Candidate EXACTLY as it will appear on ballot
- \_\_\_\_\_ Election Year: 2012

It is the candidate's responsibility to insure that:

- Candidate is of the district and party named on petition
- Circulator is of the district and party of the candidate
- All signers are of the district and party of the candidate

**FILE EARLY**  
**DO NOT WAIT UNTIL THE LAST DAY TO FILE WHEN IT**  
**WILL BE TOO LATE TO MAKE ANY NECESSARY CHANGES**